

[Your Full Name]

[Your Address]

[Phone Number]

[Today's Date]

RE: Form I-485, Application to Register Permanent Residence or Adjust Status

Beneficiary: [Full Name of Applicant] Petitioner: [Full Name of Petitioner]

To Whom It May Concern:

Enclosed please find our adjustment of status package based on a family-based petition (spouse of a U.S. citizen). Please find the following forms and supporting documents for your review:

1. **Form G-1145**, E-Notification of Application/Petition Acceptance
2. **Form I-130**, Petition for Alien Relative (with supporting documents)
3. **Form I-130A**, Supplemental Information for Spouse Beneficiary (if applicable)
4. **Form I-485**, Application to Register Permanent Residence or Adjust Status
5. **Form I-864**, Affidavit of Support Under Section 213A of the INA
6. **Form I-693**, Report of Medical Examination and Vaccination Record (in sealed envelope, if available)
7. **Form I-765**, Application for Employment Authorization (optional)
8. **Form I-131**, Application for Advance Parole (optional)

Supporting Documents:

- Copy of petitioner's U.S. passport OR naturalization certificate OR birth certificate
- Copy of marriage certificate
- Copy of beneficiary's birth certificate and passport biographic page
- Two (2) passport-style photos of beneficiary
- I-94 Arrival/Departure Record
- Copy of visa page (if applicable)
- Proof of bona fide marriage (joint bills, photos, lease, etc.)

We respectfully request that USCIS process this application and notify us of any further requirements. Please do not hesitate to contact me should additional information be required.

Thank you for your time and attention to this matter.

Sincerely,

[Your Full Name]

[Signature if printed]