

[Your Full Name]
[Your Address]
[City, State ZIP Code]
[Phone Number]

[Today's Date]

U.S. Citizenship and Immigration Services
[Appropriate USCIS Lockbox Address – based on your filing location]
Attn: I-130 Petition Package

RE: Form I-130, Petition for Alien Relative

Petitioner: [Your Full Name]

Beneficiary: [Spouse's Full Name]

To Whom It May Concern:

I am submitting Form I-130, Petition for Alien Relative, on behalf of my [husband/wife], [Beneficiary's Full Name]. I am a U.S. citizen OR permanent resident, and I am requesting that USCIS recognize our bona fide marital relationship and approve this petition.

Please find enclosed the following forms and supporting documentation:

1. ****Form I-130****, Petition for Alien Relative
2. ****Form I-130A****, Supplemental Information for Spouse Beneficiary
3. ****Filing Fee**** in the amount of \$675 (check/money order made payable to "U.S. Department of Homeland Security")
4. Copy of ****Petitioner's proof of U.S. citizenship**** (U.S. passport, naturalization certificate, or birth certificate) OR permanent resident card
5. Copy of ****Marriage Certificate****
6. Copy of ****Beneficiary's birth certificate**** and ****passport biographic page****
7. Passport-style photo of ****Petitioner**** and ****Beneficiary****
8. ****Evidence of bona fide marital relationship****, including but not limited to:
 - Joint lease/mortgage
 - Joint utility bills and bank statements
 - Photos of the couple together

- Affidavits from friends/family
- Correspondence and travel history

We respectfully request that USCIS approve this petition so that we may proceed with the next steps in the immigration process. Please do not hesitate to contact me should additional information be required.

Thank you for your attention to this matter.

Sincerely,

[Your Full Name]

[Signature if submitting by mail]